

SCHOOL ADMINISTRATIVE UNIT #64  
Milton School Board Meeting  
Emma Ramsey Building, Community Conference Room  
Wednesday, January 22, 2020

PUBLIC HEARING MEETING MINUTES

**School Board Members in Attendance:**

Douglas Shute- Chairperson, Paul Steer, Peg Hurd, Melissa Brown, Emily Meehan, and Tammy Crandall – Secretary

**SAU Representatives:**

Earl Sussman- Superintendent of SAU #64, Nathan Castle- Business Administrator of SAU #64, Jan Radowicz, Principal Nute Middle High School

**Public in Attendance:** Travis Corriveau, Lynette McDougall, Kelly Barca, Bob Carrier, Larry Brown, Al Goodwin, Tom McDougall

**Public Hearing:**

1. Called to Order/ Flag Salute:
  - a. Doug called to Order at 6:00PM.
  - b. Emily led the meeting with the Pledge of Allegiance.
2. Public Comments/Visitors:
  - Kelly Barca introduced herself as President of the Nute Library Trustees. The next meeting will be on March 25, 2020 6:00pm in the Community Room at Nute High School & Library to which the Principal was invited to attend. If any questions send her an email and she will get back to us. Paul has her email address.
3. Minutes of prior meetings:
  - a. 1/8/20 Public Meeting Minutes: Peg- Motion to approve the Public meeting minutes of 1/8/20 with corrections. Seconded by Paul. Vote 4/0/1 passed. Paul- Yes. Doug- Yes. Emily- Yes, Melissa- Abstain, and Emily- Yes.
  - b. 1/8/20 Non-Public Meeting Minutes: Peg- Motion to approve the Non-Public meeting minutes of 1/8/20 with no corrections. Seconded by Paul. Vote 4/0/1 passed. Paul- Yes. Doug- Yes. Emily- Yes, Melissa- Abstain, and Emily- Yes.
  - c. 1/6/20 Special Warrant Article Meeting Minutes: Peg- Motion to approve the Special Warrant Article Meeting minutes of 1/6/20 with corrections. Seconded by Paul. Vote 5/0/0 passed. Paul- Yes. Doug- Yes. Emily- Yes, Melissa- Yes, and Emily- Yes.
4. Superintendent's Report:
  - Professional Development: When the staff looked at the contract last year, they did not feel they had the input in the professional development plan and that there were a host of concerns. The teachers and Paraeducators did not have a voice in it. The fruits of it are being seen throughout this year. Everyone had a say in what it was to which they are working as a team.
  - Portrait of a Graduate: We had 92 community members fill out the Survey that was sent out on Facebook. Emily- At the last meeting we had the results of the Survey.

We disbursed into groups and consolidated/brainstormed on how to reach the community. The Ram is what we all chose as the graphic.

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- Feasibility Study: We will have 1 School Board member, 1 Admin member, community people and anyone that signed up please come onboard. Everyone will have a say.
- Winter Sports: All the teams are doing well and commend the support of the teams, coaches, and the community.

5. Administration:

a. Principal's Report:

- Program of Studies for 2020-2021: Doug- How are we doing in working with the Seniors for their 20 hours of Community Service? Jan- There are still a few that believe even though it says in the policy that it they will still be allowed to graduate. Ms. Burrows and myself are meeting with them tomorrow and letting them know that the policy says they must have completed their 20 hours and if not, I cannot certify them for graduation and the Board Chair will not sign their diploma. Some have an excess of 20 hours already. Graduation Requirements, Computer Education currently is 1 credit and would like to move it to a half credit to coincide with what other schools are doing, which gives opportunities for more credits which is in our Policy IKF (request Policy Committee to discuss). Requirements for Promotion, are currently 5 credits per year, would like to change to 6 credits per year. Melissa- Motion to change the requirements for credits from 5 credits per year to 6 credits per year. Seconded by Peg. Vote 5/0/0 passed. Paul- Yes. Doug- Yes. Emily- Yes, Melissa- Yes, and Emily- Yes. English 10, line was added to the end "Honors will compete in all academic contests. Adding Practical Math 1 and Practical Math 2, an application of Algebra and Geometry. Economics/Crime & Punishment, originally included Sophomores, finding that some of the content is more advanced for some of the Sophomores and would like to change it to just Juniors and Seniors. In Spanish, she removed the portfolio requirements from the course description. Introduction to Business, added that this is a Project Running Start which means that it allows students to get college credits with us. In order to do this a teacher must be certified and the syllabus needs to be approved to be a college credit course. Went through the process with Great Bay College. Added an additional computer training class, Introduction to Programming class to start next year. Doug- How are we doing with our computers? Jan- We currently have a CSI Grant for \$32,000 we are only using \$8,000 to try to get some spare computers. Doug- So we are definitely applying for Grants. Jan- Yes. Jan- We have 1 CT student going to Rochester, 10-11 are going to Dover. Paul- Motion to Approve the Nute High School & Library Program of Studies for 2020-2021. Seconded by Emily. Vote 5/0/0. Peg- Yes. Melissa- Yes. Emily- Yes. Doug- Yes, and Paul- Yes.

6. School Board Business:

a. Nute High School & Library Deed (See Attached): Included in the packet for your information.

b. Voting on Handout:

- Article 8, Maintenance Vehicle: Nate- It was suggested that we put down that the Town does not have the time/resources to plow. Paul- Motion to put the sentence

“the Town does not have the time/resources to plow” in Article 8. Seconded by Peg. Vote 5/0/0 passed. Paul- Yes. Doug- Yes. Emily- Yes, Melissa- Yes, and Emily- Yes. Nate- Also, a resident suggested that we put down that any funds not used to purchase vehicles will be given back to the Town. Doug- This applies to all special warrant articles; is there a way we can make a broad statement? Paul- We should add a sentence to each one. Paul- Motion to take all the left-over monies not used from Special Warrant Articles and return it to the Town. Seconded by Peg. Vote 5/0/0 passed. Paul- Yes. Doug- Yes. Emily- Yes, Melissa- Yes, and Emily- Yes. Travis- The longer you make the articles the less chance it will get read. Nate- FYI, DRA suggested we put the wording back the way it was. Article 11, discussion ensued. Doug- Tim contacted Ford/Toyota/Dodge to obtain estimates for van purchase. The estimated cost would be \$27,000 plus \$3,000 for 3-years interest for a total of \$30,000 (rough estimated Maintenance Agreement @ \$1,500 - \$6,000). Buses should be replaced 10-years and/or 250,000 miles. Tim will type out this description of the Buses/Vans in detail which will be a hand-out at the Deliberative Session on Saturday, February 8, 2020 @ 1:00pm. Paul- Motion to add “fund has been established since 1993”. Seconded by Doug. Vote 5/0/0 passed. Paul- Yes. Doug- Yes. Emily- Yes, Melissa- Yes, and Emily- Yes.

c. School Warrants:

- Article 2: Discussion ensued whether to make it uniform. Nate- How I understand it, we have to have the numbers on it. Emily- We need to keep it clear. Nate- Need to switch Budget Committee recommends (2 - 5).

d. Wakefield Meeting:

- Doug- who will volunteer to the meeting on 2/14/20 @ 6:00pm? Emily and Peg both volunteered. We will take minutes, not sure if it will be in Non-Public, but will inform everyone of the outcome. Anyone from Milton is invited to attend.

e. Assignment of Warrant Articles:

- Article 2: Operating Budget (Doug); Article 3: Teacher’s Collective Bargaining Agreement (Peg); Article 4: Special Meeting (Peg); Article 5: Library Books (Peg); Article 6: Fire Alarm System (Doug); Article 7: Capital Reserve Fund (Paul); Article 8: Maintenance Vehicle (Paul); Article 9: Special Education Trust Fund (Melissa); Article 10: Maintenance Trust Fund (Paul); Article 11: School Bus Trust Fund (Doug); Article 12: Technology Trust Fund (Peg).

f. Handling of 91A Requests:

- Per Policy BEDG-R, you need to request copies of any/all minutes. They can just be looked at but needs to be done in the office. Will discuss with our Attorney to make sure it is done properly.

g. New Form – End of Year Expense:

- Doug- Would like the fund balance simplified for the future. Discussion ensued. Nate- Will work something up and bring back to the School Board.

7. Old Business:

- Emily- Would like to see if we could reach a compromise. Doug- We could technically cut the budget by \$27,000. Earl- Terms of good faith, can meet in the middle, half-way. The Board should have a discussion and work together. Lynette- I am on the Planning Board and feel that we all need to work together. Emily- I am trying to see all sides, honor the taxpayers and the committee. Doug- Did our tax rate

go down last year? Nate- Yes, by \$1.00 which was \$375,000. Discussion ensued to clarify to the public on the Budget amount.

8. Committee/Board Member Reports:

- a. Policy Committee: Melissa- We are going to need some clarification from our Attorney on a few of the policies that have 2-3 of the same topics. We are looking to consolidate them.

9. Public Comment:

- Tammy- Anyone wanting to be a candidate for one of the School Board positions available, you can fill out a Declaration of Candidacy form at the SAU office. The following positions are available: Moderator 3-years; Treasurer 3-years; School District Clerk 3-years; (1) School Board Member 3-year.
- Tom- WE got 3 of the 5 signatures for the MS-27. Someone asked why it says due 20 days after the Annual Town meeting, but we were told it had to be done by tomorrow? Nate- There are 2 different dates on that, 20 days is when I have to upload it to the DRA, the other signature is when I have to have it posted well before the deliberative session.
- Travis- RSA 91A states that the meeting minutes have to be posted within 5 days and Non-Public within 72 hours, however they are not being posted within those timeframes. Doug- They should be able to be seen at the SAU Office. The RSA also allows for electronic delivery of non-public minutes. Doug- We do not have them electronic. However, there is a cost for paper copies. Discussion ensued.

10. Non-Public Session: Pursuant to RSA 91-A:3, II (a), (b), (c), (i), (k).

- a. Melissa- Motioned to go into non-public at 7:37PM. Seconded by Emily. Vote 5/0/0 passed. Paul- Yes. Doug- Yes. Emily- Yes, Melissa- Yes, and Emily- Yes.
- b. Paul- Motioned to come out of non-public at 8:03PM. Seconded by Emily. Vote 5/0/0 passed. Paul- Yes. Doug- Yes. Emily- Yes, Melissa- Yes, and Emily- Yes.
- c. Paul- Motioned to adjourn the meeting at 8:04PM. Seconded by Peg. Vote 5/0/0 passed. Paul- Yes. Doug- Yes. Emily- Yes, Melissa- Yes, and Emily- Yes.

Respectfully Submitted,

Tammy L. Crandall, Secretary  
Minutes Approved: February 12, 2020